

The Ohio State University
Colleges of the Arts and Sciences Course Change Request

Art Education

Academic Unit
 Art Education

Art Education 889.01 – Internship in Arts Administration
 Book 3 Listing (e.g., Portuguese)

889

Course Number

Summer Autumn Winter x Spring Year 2008

Proposed effective date: choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

A. Course Offerings Bulletin Information. Follow instructions in the OAA curriculum manual. Before you fill out the "Present Course" information, be sure to check the latest edition of the *Course Offerings Bulletin* and subsequent *Circulating Forms*. You may find that the changes you need have already been made or that additional changes are needed. If the course offered is less than quarter or term, please also complete the Flexibly Scheduled/OffCampus/Workshop Request form.

COMPLETE ALL ITEMS THIS COLUMN

Present Course

1. Book 3 Listing: Art Education
2. Number: 889
3. Full Title: Internship in Arts Administration
4. 18-Char. Transcript Title:
5. Level and Credit Hours: G 4-16 hours
6. Description: supervised administration experience (25 words or less)
 Within a performing or visual arts agency/organization; Depending on the organization's needs, assignments may include grantwriting, fundraising, exhibition design, etc.
7. Qtrs. Offered: SU,AU,WI,SP
8. Distribution of Contact Time: TBA
 (e.g., 3 cl, 1 3-hr lab)
9. Prerequisite(s): permission of instructor
10. Exclusion:
 (Not open to...)
11. Repeatable to a maximum of 16 credits.
12. Off-Campus Field Experience:
13. Cross-listed with: NA
14. Is this a GEC course? NO
15. Grade option (circle): Ltr S/U P
 If P graded, what is the last course in the series?
16. Is an honors version of this course available? Y N
 Is an Embedded Honors version of this course available? Y N

COMPLETE ONLY THOSE ITEMS THAT CHANGE
Changes Requested

1. Book 3 Listing:
- 2.
3. Internship Experience
4. Internship
5. G- 1-16 hours
6. Supervised professional experience in a variety of setting, including administration, policy, museum education and community-based arts. Students can register for distinctive sub-sections
7. Qtrs. Offered
8. 10 hrs/wk
- 9.
- 10.
- 11.
12. YES
- 13.
- 14.
15. S/U
- 16.
- 17.

B. General Information

1. Do you want the prerequisites enforced electronically (see the OAA manual for what can be enforced)?

2. Does this course currently satisfy any GEC requirement, if so indicate which category?
NO

3. What other units require this course? Have these changes been discussed with those units?
None

4. Have these changes been discussed with academic units that might have a jurisdictional interest in the subject matter? Attach relevant letters.
NA

5. Is the request contingent upon other requests, if so, list the requests?
Part of requests on distinct sub-sections, i.e., 889.01,889.02,889.03,889.04

6. **Purpose of the proposed change. (If the proposed change affects the content of the course, attach a revised syllabus and course objectives and e-mail to ascurofc@osu.edu.)**

7. Please list Majors/Minors affected by the proposed change. Attach revisions of all affected programs. This course is (check one):
 Required on major(s)/minor(s) A choice on major(s)/minors(s)
 An elective within major(s)/minor(s) A general elective:

8. Describe any changes in library, equipment or other teaching aids needed as a result of the proposed change or if the proposed change involves budgetary adjustments, describe the method of funding:

Approval Process The signatures on the lines in ALL CAPS (e.g. ACADEMIC UNIT) are required.

- | | | |
|--|----------------|---------|
| 1. Academic Unit Undergraduate Studies Committee Chair | Printed Name | Date |
| | Cardace Stout | 5/31/07 |
| 2. Academic Unit Graduate Studies Committee Chair | Printed Name | Date |
| | Patricia Stuhr | 5/30/07 |
| 3. ACADEMIC UNIT CHAIR/DIRECTOR | Printed Name | Date |
| 4. After the Academic Unit Chair/Director signs the request, forward the form to the ASC Curriculum Office, 105 Brown Hall, 190 West 17 th Ave. or fax it to 688-5678. Attach the syllabus and any supporting documentation in an e-mail to ascurofc@osu.edu . The ASC Curriculum Office will forward the request to the appropriate committee. | | |
| 5. COLLEGE CURRICULUM COMMITTEE | Printed Name | Date |
| 6. ARTS AND SCIENCES EXECUTIVE DEAN | Printed Name | Date |
| 7. Graduate School (if appropriate) | Printed Name | Date |
| 8. University Honors Center (if appropriate) | Printed Name | Date |
| 9. Office of International Affairs (study tours only) | Printed Name | Date |
| 10. ACADEMIC AFFAIRS | Printed Name | Date |